



Comstock Park Public Schools

Position Announcement Superintendent

About the District

Comstock Park Public Schools is a suburban school district located north of Grand Rapids, Michigan. It serves approximately 1,980 students and is just 9x4 miles in size. The schools are arranged according to the developmental levels of students: Greenridge houses the early childhood programs; preschool and ECSE programs; Stoney Creek houses grades Kindergarten, 1 and 2; Pine Island has grades 3, 4, and 5; Mill Creek has grades 6, 7 and 8 and the Comstock Park High School has students in grades 9-12. The school district covers 3 townships – Alpine, Plainfield, and Walker. The schools bring the community together.

Points of Pride

District

- Staff Longevity
- Beautiful and updated facilities
- Caring community
- Updated secure entrances at each building
- Mobile dentist program
- Diverse district
- District Nurse
- Strong community involvement and support

Greenridge

- Access to building computer lab
- Increased building wide vocabulary units
- Developed building wide science units
- Reviewed and revised preschool assessments

Stoney Creek

- Leader In Me school
- Positive Behavioral Intervention and Supports (PBIS)
- technology for all students
- English Language services
- Title I services
- ISD literacy coach supporting literacy in our building
- Active PTO
- YMCA after school care
- Kids Hope Mentor Program
- Art, Music, PE and Technology offered weekly

Pine Island

- Leader in Me School
 - ✓ Weekly Family Reunions
 - ✓ Student Lighthouse Team
 - ✓ School Wide leadership roles
 - ✓ School wide goals – WIGS
 - Student goals
 - Grade level and classroom goals
 - Personal and academic goals
- Positive Behavioral Intervention and Supports (PBIS)
- Extended day learning opportunities
- English Language services
- Title I services
- Monthly community service projects
- Family Fun nights
- Specials for all students - Art, Music, PE, STEM

Mill Creek

- High school credited classes offered - Algebra I and Spanish I.
- Strong Student Leadership Program – mentors for 6th grade students
- Academic Intervention Classes – Reading, writing and math
- After-School Credit Recovery and tutoring
- Summer School credit recovery
- English Language program
- Strong Athletics – girls and boys basketball, volleyball, football, wrestling, cross country, side-line cheer, competitive cheer, tennis and track
- Student Recognition/Motivation Program - got PRIDE?

Comstock Park High School

- Career Academy providing students an opportunity to recover credit and get on track to graduate
- Dual Enrollment opportunities
- Strong KCTC enrollment
- Dynamic Student Volunteer Program
- Growing Theater Program with multiple productions
- Strong Interventionist model for Special Education students
- Student Leadership and their “Choose Kind” program
- Growing and Thriving Foreign Exchange program
- Student Cadet Program
- Freshmen Mentor Program
- World Travel opportunities
- Academic Intervention with a Math Specialist
- High Performing Instrumental Program – qualifying for MCBA Champions for the past 21 years
- 25% NHS Eligibility
- 11 Club Offerings

District Data:

Enrollment	1900
Teachers	102
Administrative positions	5
Office staff	10
Support staff	3
Paraprofessionals	38
Counselors/Social Workers	3
School Psych/Speech Path	4
Other	4
School Buildings	5
Foundation Grant	\$7,631
Annual Operating Budget	\$21,330,000
Projected Fund Balance	\$1,650,000
Tax Base	\$386,724,746
Non-Homestead Levy	18 mills
Debt Retirement	9.95 mills

For more information about Comstock Park Public Schools, visit the district website at www.cppschoools.com.

Candidate Profile

Comstock Park Public Schools is seeking a strong, passionate leader who is:

- Someone with a successful track record in education who has a wide variety of experience as a teacher and administrator. Experience as a Superintendent or Assistant Superintendent may be preferred.
- A strong leader who effectively handles issues through delegation and not micro-management.
- An open communicator with everyone in the school district and community who always has an open door, provides information regarding both sides of an issue, clearly gets their ideas across, and follows through with action.
- Someone who will be very visible and clearly demonstrate their commitment, investment and leadership, in both this special community and school district.
- Someone who will work effectively with the business manager that has knowledge and skill in: budgeting, finance, negotiations and operations.
- Someone with a wide range of experience in k-12 instruction who will align, build and maintain our curriculum.
- Someone who will promote and market our district and investigate trends so that we will retain and attract students and their families.
- A team builder and collaborator who will embrace the direction of current district work, build consensus when implementing new initiatives, and reach out to other local districts for programs of mutual interest.
- Someone with experience in hiring, developing and retaining high quality staff members.
- Someone with high standards for excellence who holds everyone in the organization, including themselves, accountable for their performance.
- Someone who genuinely cares about our students, understands their social, emotional, and economic circumstances, and puts their needs first.
- An innovative progressive thinker who will move the district forward.
- Someone with experience and skill in student behavior issues who knows state requirements and the Michigan School Code.
- Someone who is friendly and approachable who has the highest ethical standards and thick skin who is trustworthy, honest, fair, caring, and flexible.
- An educator with a minimum of a Master's Degree in an education-related field who will demonstrate compliance with the requirements of state Superintendent certification within appropriate time lines.

Salary and Contract

The Board will offer a comprehensive, multi-year contract commensurate with the experience of the successful candidate.

Application Procedure

Interested candidates should complete and submit the Michigan Leadership Institute on-line application found at www.mileader.com or <http://www.applitrack.com/mileader/onlineapp>. Completed on-line applications must be submitted **no later than Wednesday, July 11, 2018 at 4:00 p.m.** Materials will be treated confidentially through the screening process only upon the written request of the candidate.

All questions regarding the search should be directed to the search consultant, MLI Regional President Gary Rider, at 616-901-3738 or gridermli@gmail.com.

Search Timeline

Application deadline.....July 11, 2018
Selection of candidates for interview.....July 16, 2018
First round interviews.....July 23 and 24, 2018
Second round interviews.....July 30 and 31, 2018
Start date.....To be negotiated

The Board may make exceptions to this profile, posting, process and/or timeline to ensure selection of the best possible candidates as determined solely by the Board of Education. The services of Michigan Leadership Institute have been secured to assist the Board in the search process and in the screening of candidates. However, the Board of Education will make all decisions with respect to process, evaluation of candidates, selection of candidates to be interviewed and appointment of the successful candidate. Candidates should not contact Board members directly.

Board of Education

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